



**SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION**

Mayor Bob Gallagher, Chair  
David Donovan, Emergency Management Coordinator  
1100 East 46<sup>th</sup> Street, Davenport, Iowa 52807  
Phone 563-484-3050 scema@msn.com

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**Tentative Meeting Agenda**  
**February 16, 2017 at 6:00 p.m.**  
**Emergency Operations Center Conference Room**  
**1100 E. 46<sup>th</sup> St**  
**Davenport, IA 52807**

**A - Approval of Meeting Agenda and Minutes**

- 1) Changes to and/or approval of Meeting Agenda – today’s meeting  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Nays\_\_\_\_\_
  
- 2) Approval of Minutes from the January 19, 2017 Commission meeting (see attached)  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Nays\_\_\_\_\_

**B - Old Business**

- 1) Grant applications: Status of application for 2017 Coordinated Complex Terrorist Attack Grant Program.
- 2) 2018 Budget Discussion: see attached separate budget documents for EMA and SECC. Note: these budgets are combined into state forms for budget adoption at the February Commission meeting. See attached state form.

**C – Public Hearing: 2018 Scott County Emergency Management Agency Budget**

- 1) A motion to open a public hearing regarding the Scott County Emergency Management Agency Fiscal Year 2017-18 Budget  
  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Nays\_\_\_\_\_
  
  - 2) A motion to close the public hearing.  
  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Nays\_\_\_\_\_
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**D - New Business - NONE**

**E - Coordinator's Report**

1) Upcoming important dates for 2017:

- Feb. 18, 2017: CERT Training – session 1
- Feb 21, 2017: AWR-232 Mass Fatality Class
- Feb 23, 2017: EMA Commission: Budget Adopt (Back-up date)
- Feb. 24, 2017: QCEPC and QCLEPC meetings
- Feb. 25, 2017: CERT Training – session 2
- Mar. 4, 2017: CERT Training – session 3
- Mar. 29, 2017: AMSC Final Planning Meeting
- Mar. 30, 2017: AMSC Hazmat Tabletop Exercise
- Mar. 31, 2017: QCEPC meeting
- Apr. 6, 2017: QC Disaster Readiness Conference
- Apr. 20, 2017: EMA Commission: Quarterly Meeting
- Apr. 28, 2017: QCEPC meeting
- May 1-5, 2017: Logistics Section Chief Course
- May 10, 2017: AMSC/RIA Full Scale Exercise
- Jul. 20, 2017: EMA Commission: Quarterly Meeting
- Oct. 19, 2017: EMA Commission: Quarterly Meeting

**E – Actions and Approvals**

- 1) Motion approving the Scott County Emergency Management Agency fiscal year 2017-18 budget as presented.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Roll Call Vote:

Bettendorf	_____
Blue Grass	_____
Buffalo	_____
Davenport	_____
Dixon	_____
Donahue	_____
Eldridge	_____
Le Claire	_____
Long Grove	_____
Maysville	_____
McCausland	_____
New Liberty	_____
Panorama Park	_____



Princeton \_\_\_\_\_  
Riverdale \_\_\_\_\_  
Scott Co. Board \_\_\_\_\_  
Scott Co. Sheriff \_\_\_\_\_  
Walcott \_\_\_\_\_

**F – Next Meeting**

Next Scheduled Meeting – April 20, 2017 at 6:00 p.m. same location.

**G – Adjourn**

Motion to Adjourn

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
Time \_\_\_\_\_





**SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY**

David Donovan, Emergency Management Coordinator  
1100 East 46<sup>th</sup> Street, Davenport, Iowa 52807  
(563)484-3050 david.donovan@scottcountyiowa.com

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**Scott County EMA Commission  
January 19, 2017 Meeting Minutes (pending approval)**

The Scott County Emergency Management Commission met for a scheduled meeting on Thursday, January 19, 2017 at 6:00p.m., at the Scott County Emergency Management Agency located at 1100 E 46th St Street, Davenport. Present for the meeting were:

**Commission Members present:**

Ken Schoenthaler, Mayor of Donahue; Marty O'Boyle, Mayor of Eldridge; Diane Holst, Scott County Board of Supervisors; Roger Woomert, Mayor of Princeton; Steve Laughlin, Mayor of Dixon; Bob Gallagher, Mayor of Bettendorf; Karen Carsten, McCausland City Council; Shawn Roth, Chief Deputy, Scott County Sheriff's Office.

**Others Present:**

Dave Donovan, Scott County EMA Coordinator; Denise Pavlik, Scott Emergency Communications Center.

The meeting was called to order by Mayor Gallagher at 6:00 p.m.

**Approval of Meeting Agendas and Minutes**

Approval of Meeting Agenda for today's meeting.  
Moved by O'Boyle, Second by Holst – all ayes.

Approval of Minutes from September 17, 2015 meeting.  
Moved by Holst, Second by Woomert – all ayes.

**Old Business**

Donovan updated that the applications for 2017 EMPG and 2018 HMEP grants had been submitted and are awaiting approval and award.

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## **New Business**

- 1) Election of Officers for 2017: Mayor Gallagher opened the floor for nominations for the following 2017 Officers for the Scott County Emergency Management Commission:
  - a. Chair Nominations: Bob Gallagher, Mayor of Bettendorf
  - b. Vice-Chair Nominations: Diane Holst, Scott County Board of Supervisors

Moved by O'Boyle, second by Schoenthaler to approve the slate of single nominees for 2017. All Ayes.

- 2) Pipeline grant: Donovan explained a small grant of \$5000 was received from Alliance Pipeline designated for technology equipment for the EOC.
- 3) 2017 Budget Discussion: Budget spreadsheets for EMA and SECC were included in the agenda packet. Donovan (EMA) and Pavlik (SECC) discussed budget highlights and answered questions. The budgets will be combined and presented for adoption at the February Commission meeting.
- 4) CCTA Grant Discussion: a grant fact sheet was attached to the agenda packet. Donovan outlined the grant opportunity, which is a planning, training and exercise grant with no match requirement. The Commission discussed the need and a possible collaboration with the Iowa Homeland Security and Emergency Management Department application.

## **Coordinator's Report**

- 1) Training Update: Donovan provided updates on several upcoming training courses scheduled at the agency, including:
    - a. AWR-232: Mass Fatalities for Rural Communities is scheduled for February 21, 2017.
    - b. ICS Logistics Section Chief: Approved for Scott County and is scheduled for May1-5, 2017.
    - c. Community Emergency Response Team (CERT) training: We have scheduled a session for three consecutive Saturdays in February and March.
  - 2) Exercise/Event Update: Donovan updated on one past and one upcoming exercise events:
    - a. 2016 REP Exercise for Quad City Generating Station:  
The FEMA evaluated exercise was held on November 16, 2016. The Commission wishes to thank the many local partners who participated, including: the Scott County Health Department, Sheriff's Office, Secondary Roads and Facility and Support Services, Scott County Administration, the American Red Cross, the Salvation Army, Exelon, the Iowa Department of Homeland Security and Emergency Management, FEMA, the NRC, our EMA volunteers, our special observers and Scott Emergency Communications Center.
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- b. Area Maritime Security Committee 2017. The QC AMSC is in the process of planning for their 2017 full scale exercise on May 10, 2017.
- 3) Planning Update: Donovan provided updates on the following planning efforts:
  - a. Comprehensive Emergency Operations Plan
  - b. Radiological Emergency Plan
  - c. Mass Fatality Plan
- 4) Technology and Equipment Update: Donovan updated the Commission on several technology projects currently underway.
- 5) Upcoming important dates for 2017:

Jan. 17, 2017: QC COAD meeting  
Jan. 25, 2017: AMSC 2<sup>nd</sup> Planning Meeting  
Jan. 27, 2017: QCEPC meeting  
Jan. 31, 2017: FEMA Radiological After Action Meeting  
Feb. 2, 2017: NWS Emergency Managers Workshop  
Feb. 16, 2017: EMA Commission Meeting: Budget Adoption  
Feb. 18, 2017: CERT Training – session 1  
Feb 21, 2017: AWR-232 Mass Fatality Class  
Feb 23, 2017: EMA Commission: Budget Adopt (Back-up date)  
Feb. 24, 2017: QCEPC and QCLEPC meetings  
Feb. 25, 2017: CERT Training – session 2  
Mar. 4, 2017: CERT Training – session 3  
Mar. 29, 2017: AMSC Final Planning Meeting  
Mar. 31, 2017: QCEPC meeting  
April 28, 2017: QCEPC meeting  
May 1-5, 2017: Logistics Section Chief Course  
May 10, 2017: AMSC Full Scale Exercise

### **Actions and Approvals**

- 1) Motion approving the preparation and submittal of an application for the Coordinated Complex Terrorist Attack Grant for the Quad City Area either in the form of a collaborative application with the state of Iowa or an individual Quad City application. The preferred choice will be that which provides for the most collaboration, especially with our local partners, left to the Coordinator's discretion.

Moved by Schoenthaler, second by Holst – all Ayes

- 2) Motion approving the setting of February 16, 2017 as a public hearing regarding the Scott County EMA budget for FY 2017-18, with February 23, 2017 reserved as an emergency alternative date, if necessary.

Moved by O'Boyle, second by Schoenthaler – all Ayes

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## **F - Next Meeting**

Next Scheduled Meeting – February 16, 2017 at 6:00 p.m. for consideration and adoption of the FY 2017-18 Budget – same location. February 23, 2017 is reserved as an emergency back-up date, if necessary.

## **G – Adjourn**

Information Sharing: Schoenthaler encouraged Commission members to find out more about priority dispatching and to be well informed on the issues.

Motion to Adjourn at 7:00 p.m.

Moved by Holst, second by Schoenthaler - all ayes

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Scott County Emergency Management Agency - EMA Only  
**Fiscal Year 2018 Budget Recommendation**

	2016 Amended Budget	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Expended Y-T-D	2017 Estimated Amount	2018 Recommended	Diff From FY17 Amended
<b>Revenue</b>								
42163 - Federal (FEMA)	\$39,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42163 01 - Federal (FEMA) EMPG	\$0.00	\$47,460.53	\$39,000.00	\$39,000.00	\$1,749.21	\$39,000.00	\$39,000.00	\$0.00
42163 02 - Federal (FEMA) HMEP-T	\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$1,361.46	\$4,473.00	\$4,160.00	(\$7,840.00)
42163 03 - Federal (FEMA) HMEP-P	\$0.00	\$0.00	\$4,800.00	\$4,800.00	\$0.00	\$2,374.00	\$2,374.00	(\$2,426.00)
42163 04 - Federal (FEMA) HMEP-E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42163 05 - Federal (FEMA) Hazard Mitigation Grant	\$0.00	\$0.00	\$22,500.00	\$22,500.00	\$0.00	\$14,500.00	\$8,000.00	(\$14,500.00)
43809 - Reimbursements from Scott County	\$38,000.00	\$38,000.00	\$76,709.00	\$76,709.00	\$0.00	\$76,709.00	\$76,709.00	\$0.00
46035 - Professional Services offered to others	\$54,360.00	\$54,360.00	\$57,078.00	\$57,078.00	\$33,295.50	\$57,078.00	\$58,504.00	\$1,426.00
47010 - Interest on Investments	\$0.00	\$421.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Use of Fund Balance						\$7,012.00	\$4,023.00	
48121 00 - Refunds & Reimbursement Default	\$49,000.00	\$83,079.33	\$0.00	\$0.00	\$16.39	\$0.00	\$0.00	\$0.00
48121 04 - Refunds & Reimbursement Exelon	\$0.00	\$0.00	\$35,000.00	\$35,000.00	\$36,986.43	\$35,000.00	\$35,000.00	\$0.00
48121 05 - Refunds & Reimbursement DAEC	\$0.00	\$19,000.00	\$19,000.00	\$19,000.00	\$0.00	\$22,000.00	\$22,000.00	\$3,000.00
<b>Revenue Totals</b>	<b>\$180,360.00</b>	<b>\$242,320.86</b>	<b>\$266,087.00</b>	<b>\$266,087.00</b>	<b>\$73,408.99</b>	<b>\$258,146.00</b>	<b>\$249,770.00</b>	<b>(\$23,340.00)</b>
<b>Expenditures</b>								
61010 01 - Salaries Regular	\$130,416.00	\$128,723.36	\$144,473.00	\$144,473.00	\$58,526.16	\$138,000.00	\$144,000.00	(\$473.00)
62002 - Health/Medical Benefits	\$15,806.00	\$15,758.59	\$16,596.00	\$16,596.00	\$7,092.17	\$16,596.00	\$17,250.00	\$654.00
62003 - Social Security (FICA)	\$10,100.00	\$9,766.59	\$10,758.00	\$10,758.00	\$4,445.00	\$9,500.00	\$10,750.00	(\$8.00)
62004 - Retirement (IPERS)	\$11,700.00	\$11,435.57	\$12,460.00	\$12,460.00	\$5,226.41	\$12,000.00	\$12,420.00	(\$40.00)
62007 - Deferred Compensation Allowance	\$1,040.00	\$500.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
63071 01 - Tech & Equip Office Furniture & Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
63071 02 - Tech & Equip Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$2,885.13	\$11,000.00	\$2,800.00	\$2,800.00
63072 00 - Vehicles General	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
63073 - Other Improvements/Space Utilization	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$424.19	\$2,000.00	\$2,000.00	\$0.00
64010 - Travel	\$1,500.00	\$2,797.09	\$2,500.00	\$2,500.00	\$951.41	\$2,500.00	\$2,250.00	(\$250.00)
64011 00 - Schools of Instruction General	\$8,500.00	\$4,441.98	\$5,000.00	\$5,000.00	\$310.00	\$4,750.00	\$4,750.00	(\$250.00)
64015 - Public Notices	\$681.00	\$765.40	\$900.00	\$900.00	\$0.00	\$450.00	\$450.00	(\$450.00)
64016 - Memberships	\$300.00	\$150.00	\$300.00	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00
64018 01 - Maintenance Vehicles	\$5,500.00	\$3,536.90	\$5,000.00	\$5,000.00	\$201.00	\$4,500.00	\$4,250.00	(\$750.00)
64018 02 - Maintenance Buildings	\$0.00	\$207.00	\$0.00	\$0.00	\$138.00	\$0.00	\$0.00	\$0.00
64018 03 - Maintenance Equipment	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,180.00	\$1,500.00	\$1,500.00	\$0.00
64018 04 - Maintenance Computer Software	\$1,000.00	\$0.00	\$3,000.00	\$3,000.00	\$59.99	\$3,000.00	\$5,100.00	\$2,100.00
64021 01 - Data Processing Hardware Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$354.48	\$2,500.00	\$4,000.00	\$4,000.00
64027 - Postage & Shipping	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
64028 03 - Telephone Cellular	\$3,000.00	\$3,039.31	\$3,000.00	\$3,000.00	\$477.62	\$3,000.00	\$3,000.00	\$0.00
64028 05 - Telephone Other	\$1,200.00	\$1,316.54	\$1,200.00	\$1,200.00	\$413.32	\$1,200.00	\$1,200.00	\$0.00
64037 - Professional Services	\$2,000.00	\$1,546.00	\$53,000.00	\$53,000.00	\$5,021.37	\$30,000.00	\$18,500.00	(\$34,500.00)
64040 - Contingency	\$2,000.00	\$774.63	\$2,500.00	\$2,500.00	\$4,714.87	\$2,500.00	\$2,250.00	(\$250.00)
64043 - Reimbursable Allotment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
64051 - Over/Short	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
64055 00 - Insurance Premiums Default	\$8,845.00	\$8,844.00	\$9,000.00	\$9,000.00	\$3,225.00	\$3,500.00	\$3,500.00	(\$5,500.00)
66012 00 - Supplies General	\$3,000.00	\$3,512.91	\$3,500.00	\$3,500.00	\$3,139.22	\$3,500.00	\$3,500.00	\$0.00
66012 02 - Supplies Office Printing	\$350.00	\$616.94	\$400.00	\$400.00	\$59.80	\$400.00	\$400.00	\$0.00
66012 03 - Supplies Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00
66015 - Periodicals & Subscriptions	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00



Scott County Emergency Management Agency - EMA Only  
**Fiscal Year 2018 Budget Recommendation**

66016 01 - Vehicle Supplies Fuels & Lubricants	\$3,000.00	\$2,182.83	\$3,000.00	\$3,000.00	\$495.68	\$2,750.00	\$2,800.00	(\$200.00)
66016 02 - Vehicle Supplies Vehicular Parts	\$1,000.00	\$693.19	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$1,200.00	(\$300.00)
69901 26 - Transfer to Electronic Equipment Repl Fund	\$1,000.00	\$0.00	\$13,300.00	\$13,300.00	\$0.00	\$0.00	\$0.00	(\$13,300.00)
69901 27 - Transfer to Vehicle Replacement Fund	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Expenditure Grand Totals:</b>	<b>\$217,638.00</b>	<b>\$200,608.83</b>	<b>\$296,087.00</b>	<b>\$296,087.00</b>	<b>\$99,340.82</b>	<b>\$258,146.00</b>	<b>\$249,770.00</b>	<b>(\$46,317.00)</b>
<b>Revenue Grand Totals:</b>	<b>\$180,360.00</b>	<b>\$242,320.86</b>	<b>\$266,087.00</b>	<b>\$266,087.00</b>	<b>\$73,408.99</b>	<b>\$258,146.00</b>	<b>\$249,770.00</b>	
<b>Net Grand Totals:</b>	<b>(\$37,278.00)</b>	<b>\$41,712.03</b>	<b>(\$30,000.00)</b>	<b>(\$30,000.00)</b>	<b>(\$25,931.83)</b>	<b>\$ -</b>	<b>\$ -</b>	

EMA Fund Balance Report								
Beginning Balance	\$ 248,153.00	\$ 248,152.97	\$ 289,865.00	\$ 289,865.00	\$ 289,865.00	\$ 289,865.00	\$ 282,853.00	(\$7,012.00)
less/plus activity	(\$37,278.00)	\$41,712.03	(\$30,000.00)	(\$30,000.00)	(\$25,931.83)	\$ (7,012.00)	\$ (4,023.00)	\$25,977.00
<b>EMA Fund Ending Balance</b>	<b>\$ 210,875.00</b>	<b>\$ 289,865.00</b>	<b>\$ 259,865.00</b>	<b>\$ 259,865.00</b>	<b>\$ 263,933.17</b>	<b>\$ 282,853.00</b>	<b>\$ 278,830.00</b>	<b>\$18,965.00</b>

	1773851	1295788	568671
	\$ 2,063,716.00	\$ 1,578,641.00	\$ 847,501.00

# Requested FY 2016-2017 SECC Budget

Account Number	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2017 Estimated Amount	2017 Adopted Budget	2018 Budget Requested	% of Change
<b>Fund: 489 - EMA/SECC Fund</b>								
<b>REVENUES</b>								
<i>42 - Intergovernmental</i>								
42118	State of Iowa E911 Program	97,751.03	0.00	0.00	15,000.00	100,000.00	0.00	
42119	Governor's Traffic Safety Bureau	373.90	1,313.44	0.00	2,000.00	2,500.00	2,000.00	-20.00%
43423	Build America Bond IRS Interest Subsidy	140,224.84	136,623.00	0.00	130,920.00	130,920.00	125,000.00	-4.52%
43809	Reimbursements from Scott County	7,212,184.00	6,850,000.00	1,776,132.51	7,104,530.00	7,104,530.00	7,600,000.00	6.97%
<i>Account Classification Total: 42 - Intergovernmental</i>		<b>\$7,450,533.77</b>	<b>\$6,987,936.44</b>	<b>\$1,776,132.51</b>	<b>\$7,252,450.00</b>	<b>\$7,337,950.00</b>	<b>\$7,727,000.00</b>	5.30%
<i>47 - Use of Money &amp; Property</i>								
47010	Interest on Investments	4,888.00	4,020.00	0.00	4,000.00	0.00	0.00	
<i>Account Classification Total: 47 - Use of Money &amp; Property</i>		<b>\$4,888.00</b>	<b>\$4,020.00</b>	<b>\$0.00</b>	<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<i>48 - Fines, Forfeitures, and Miscellaneous Revenue</i>								
48121.00	Refunds & Reimbursement Default	784.71	17,313.84	0.00	250.00	250.00	250.00	
48118	Employee Jury Duty	35.40	34.50	0.00	0.00	0.00	0.00	
<i>t Classification Total: 48 - Fines, Forfeitures, and Miscellaneous Revenue</i>		<b>\$820.11</b>	<b>\$17,348.34</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>\$250.00</b>	<b>\$250.00</b>	
<b>REVENUES Total</b>		<b>\$7,456,241.88</b>	<b>\$7,009,304.78</b>	<b>\$1,776,132.51</b>	<b>\$7,256,700.00</b>	<b>\$7,338,200.00</b>	<b>\$7,727,250.00</b>	5.30%
<b>EXPENSES</b>								
<i>61 - Salaries</i>								
61010.01	Salaries Regular	2,660,813.51	2,761,141.82	812,245.42	2,836,736.20	2,982,591.00	3,182,918.00	6.72%
61015.00	Salaries Overtime Default	300,662.87	305,558.58	71,374.97	280,000.00	262,500.00	270,000.00	2.86%
61030	Shift Differential	28,982.75	25,166.41	9,603.70	30,000.00	37,376.00	37,376.00	0.00%
61068	Bonus Pay	2,000.00	2,000.00	2,500.00	5,000.00	6,000.00	6,000.00	0.00%
<i>Account Classification Total: 61 - Salaries</i>		<b>\$2,992,459.13</b>	<b>\$3,093,866.81</b>	<b>\$895,724.09</b>	<b>\$3,151,736.20</b>	<b>\$3,288,467.00</b>	<b>\$3,496,294.00</b>	6.32%
<i>62 - Benefits</i>								
62002	Health/Medical Benefits	580,736.96	611,200.39	174,429.37	500,000.00	596,717.00	824,045.00	38.10%
62003	Social Security (FICA)	221,529.90	229,518.77	65,914.18	235,000.00	257,295.00	243,126.00	-5.51%
62004	Retirement (IPERS)	264,039.79	270,299.85	77,785.41	270,000.00	271,112.00	284,234.00	4.84%
62007	Deferred Compensation Allowance	13,445.50	14,191.50	336.00	15,000.00	15,000.00	15,000.00	0.00%
62010	Meal Reimbursement (IRS)	165.00	197.00	36.00	350.00	500.00	350.00	-30.00%
62014	Moving Expense Benefit	0.00	0.00	0.00	0.00	0.00	0.00	
<i>Account Classification Total: 62 - Benefits</i>		<b>\$1,079,917.15</b>	<b>\$1,125,407.51</b>	<b>\$318,500.96</b>	<b>\$1,020,350.00</b>	<b>\$1,140,624.00</b>	<b>\$1,366,755.00</b>	19.83%
<i>63 - Capital Outlay</i>								
63071.02	Tech & Equip Other Equipment	448,484.63	330,170.53	2,312.40	368,000.00	368,000.00	338,000.00	
<i>Account Classification Total: 63 - Capital Outlay</i>		<b>\$448,484.63</b>	<b>\$330,170.53</b>	<b>\$2,312.40</b>	<b>\$368,000.00</b>	<b>\$368,000.00</b>	<b>\$338,000.00</b>	-8.15%
<i>64 - Purchase Services &amp; Expenses</i>								
64010	Travel	10,828.38	14,508.85	8,027.54	15,000.00	15,000.00	15,000.00	0.00%
64011.00	Schools of Instruction General	35,439.29	25,364.22	3,281.20	35,000.00	37,657.00	35,000.00	-7.06%
64014.00	Employee Development General	628.57	594.43	0.00	2,000.00	2,000.00	3,000.00	50.00%
64014.03	Employee Development Employee Recognition	882.11	780.21	0.00	800.00	800.00	1,000.00	25.00%
64015	Public Notices	593.73	630.68	70.27	700.00	800.00	800.00	0.00%
64016	Memberships	3,572.00	2,557.00	2,512.00	2,512.00	2,519.00	2,600.00	3.22%
64018.02	Maintenance Buildings	10,475.25	2,523.82	9,826.00	15,000.00	15,000.00	15,000.00	0.00%
64018.03	Maintenance Equipment	275,952.06	186,245.83	153,255.83	257,000.00	257,000.00	257,000.00	0.00%
64018.04	Maintenance Computer Software	588,442.97	579,493.19	238,454.87	515,000.00	515,000.00	530,000.00	2.91%
64027	Postage & Shipping	130.98	199.39	169.03	350.00	400.00	350.00	-12.50%
64028.03	Telephone Cellular	8,252.99	3,458.02	1,464.17	5,800.00	6,000.00	6,000.00	0.00%
64028.05	Telephone Other	63,474.21	65,849.54	12,912.93	68,000.00	68,289.00	68,289.00	0.00%
64031.01	Utilities Electric	81,312.38	65,690.00	28,543.53	75,200.00	75,200.00	75,200.00	0.00%
64031.04	Utilities Water	1,797.23	1,795.47	466.55	2,500.00	2,785.00	2,500.00	-10.23%
64031.05	Utilities Water Miscellaneous	705.60	352.80	352.80	720.00	775.00	750.00	-3.23%
64031.06	Utilities Sewer	652.53	638.63	117.34	550.00	550.00	550.00	0.00%
64032	Commercial Services	162,785.52	169,480.96	84,372.51	250,000.00	300,000.00	250,000.00	-16.67%
64037	Professional Services	282,645.67	286,605.60	0.00	300,000.00	302,650.00	303,000.00	0.12%
64040	Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
64042	Recruitment	54.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00%

## Requested FY 2016-2017 SECC Budget

Account Number	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2017 Estimated Amount	2017 Adopted Budget	2018 Budget Requested	% of Change
64055.02	Insurance Premiums Workers Compensation	4,634.00	5,861.00	12,467.00	12,467.00	10,000.00	14,000.00	40.00%
64055.04	Insurance Premiums Property Liability	39,481.00	0.00	0.00	0.00	40,000.00	40,000.00	0.00%
64055.06	Insurance Premiums Professional Liability	12,000.00	101,187.00	0.00	35,000.00	14,000.00	15,000.00	7.14%
64058	Unemployment Compensation	847.29	0.00	0.00	2,500.00	7,000.00	7,000.00	0.00%
64114.01	800 MHz Access Fees	513,864.88	498,447.60	135,651.60	550,000.00	558,522.00	558,522.00	0.00%
64114.03	800 MHz Maintenance Costs	150,934.68	197,700.36	50,726.12	167,000.00	167,084.00	169,000.00	1.15%
64149	Other Expense	80.00	80.00	0.00	250.00	500.00	250.00	-50.00%
<i>Account Classification Total: 64 - Purchase Services &amp; Expenses</i>		<b>\$2,250,467.32</b>	<b>\$2,210,044.60</b>	<b>\$742,671.29</b>	<b>\$2,314,349.00</b>	<b>\$2,400,531.00</b>	<b>\$2,370,811.00</b>	-1.24%
<i>66 - Supplies &amp; Materials</i>								
66012.00	Supplies General	19,014.12	30,684.88	787.41	35,000.00	38,000.00	35,000.00	-7.89%
66012.02	Supplies Office Printing	0.00	0.00	0.00	750.00	1,000.00	750.00	-25.00%
66016.01	Vehicle Supplies Fuels & Lubricants	591.49	0.00	0.00	1,500.00	2,000.00	1,500.00	-25.00%
<i>Account Classification Total: 66 - Supplies &amp; Materials</i>		<b>\$19,605.61</b>	<b>\$30,684.88</b>	<b>\$787.41</b>	<b>\$37,250.00</b>	<b>\$41,000.00</b>	<b>\$37,250.00</b>	-9.15%
<i>67 - Debt Service</i>								
67010	Principal on Indebtedness	405,000.00	420,000.00	0.00	440,000.00	440,000.00	460,000.00	4.55%
67011	Interest on Indebtedness	432,192.50	418,828.98	0.00	403,078.00	403,078.00	385,257.00	-4.42%
67017	Davenport Temp Dispatch Repayment	517,441.76	0.00	0.00	0.00	0.00	0.00	
<i>Account Classification Total: 67 - Debt Service</i>		<b>\$1,354,634.26</b>	<b>\$838,828.98</b>	<b>\$0.00</b>	<b>\$843,078.00</b>	<b>\$843,078.00</b>	<b>\$845,257.00</b>	0.26%
<b>EXPENSES Total</b>		<b>\$8,145,568.10</b>	<b>\$7,629,003.31</b>	<b>\$1,959,996.15</b>	<b>\$7,734,763.20</b>	<b>\$8,081,700.00</b>	<b>\$8,454,367.00</b>	4.61%
<b>Fund REVENUE Total: 489 - EMA/SECC Fund</b>		<b>\$7,456,241.88</b>	<b>\$7,009,304.78</b>	<b>\$1,776,132.51</b>	<b>\$7,256,700.00</b>	<b>\$7,338,200.00</b>	<b>\$7,727,250.00</b>	5.30%
<b>Fund EXPENSE Total: 489 - EMA/SECC Fund</b>		<b>\$8,145,568.10</b>	<b>\$7,629,003.31</b>	<b>\$1,959,996.15</b>	<b>\$7,734,763.20</b>	<b>\$8,081,700.00</b>	<b>\$8,454,367.00</b>	4.61%
<b>Fund Total: 489 - EMA/SECC Fund</b>		<b>(\$689,326.22)</b>	<b>(\$619,698.53)</b>	<b>(\$183,863.64)</b>	<b>(\$478,063.20)</b>	<b>(\$743,500.00)</b>	<b>(\$727,117.00)</b>	
Ending Fund Balance		\$2,399,548.00	\$1,773,851.00	\$1,589,987.36	\$1,295,787.80	\$1,030,351.00	\$568,670.80	
Total Fund expenditures		\$8,145,568.10	\$7,629,003.31	\$1,959,996.15	\$7,734,763.20	\$8,081,700.00	\$8,454,367.00	
Adjusted for recurring only		7,179,641.71	7,298,832.78	1,957,683.75	7,366,763.20	7,713,700.00	8,116,367.00	
Fund Balance as a percentage of expenditures		29%	23%	81%	17%	13%	7%	
Fund Balance as a percentage of recurring		33%	24%	81%	18%	13%	7%	

<b>Description</b>	<b>FY 2016-2017</b>	<b>FY 2017-2018</b>	<b>FY 2018-2019</b>	<b>FY 2019-2020</b>	<b>FY 2020-2021</b>	<b>FY 2021-2022</b>	<b>Unprogrammed Needs</b>
Back Up Construction	-	-	-	-	-	-	-
Carpet Replacement	-	-	28,500	-	-	30,000	-
General Grounds Replacement	2,500	2,500	2,500	2,500	5,000	5,000	-
UPS Battery Replacement	-	-	-	30,000	30,000	-	-
Grounding System	-	-	6,000	6,000	-	-	-
Audio Visual Replacement	3,000	3,000	3,000	3,000	3,000	3,000	-
PC Replacements	-	-	40,000	-	-	40,000	-
Laptop Replacements	-	15,000	-	-	15,000	-	-
Monitor Replacements	7,500	2,500	7,500	2,500	7,500	7,500	-
Radio PC Replacements	-	-	40,000	-	-	40,000	-
Phone PC Replacements	40,000	-	-	40,000	-	-	-
Fire RMS Software	-	-	-	-	-	-	-
Misc IT Hardware	15,000	15,000	10,000	15,000	15,000	15,000	-
Servers	-	-	-	60,000	-	-	-
P25 Radio System	200,000	300,000	-	-	-	-	-
Storage	-	-	-	-	100,000	-	-
Network	-	-	-	-	-	-	300,000
NWS Upgrades/Updates	-	-	-	50,000	-	50,000	-
9-1-1 Network	100,000	-	100,000	-	-	-	300,000
<b>Total Capital Purchases Needed</b>	<b>368,000</b>	<b>338,000</b>	<b>237,500</b>	<b>209,000</b>	<b>175,500</b>	<b>190,500</b>	<b>600,000</b>
<b>Total Requested from Fund Balance</b>							
<b>Total Capital Budget Requested</b>							

<b>NOTICE OF PUBLIC HEARING - PROPOSED BUDGET</b>	<b>EMERGENCY MANAGEMENT COMMISSION NAME:</b>
Fiscal Year July 1, 2017 - June 30, 2018	Scott County Emergency Management Commission

The Emergency Management Commission of the above-named County will conduct a public hearing on the proposed fiscal year 2017/2018 budget as follows:

<b>Meeting Date:</b>	<b>Meeting Time:</b>	<b>Meeting Location:</b>
02-16-2017	6:00 pm	1100 E. 46th St., Davenport, IA

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of receipts and expenditures on file with the County Coordinator. Copies of the supplemental budget detail will be furnished upon request.

County Coordinator Telephone Number:	County Coordinator Name:
563-484-3050	David Donovan

<b>PROPOSED BUDGET SUMMARY</b>				
		Actual FYE	Estimated FYE	Proposed FYE
		June 30, 2016	June 30, 2017	June 30, 2018
<b>BEGINNING FUND BALANCE:</b>	1	2,647,701	2,063,718	1,559,543
<b>REVENUES:</b>				
County Contribution	2	6,888,000	7,181,239	7,679,632
Other Revenues	3	363,626	307,495	296,788
Total Revenues (2+3)	4	7,251,626	7,488,734	7,976,420
<b>EXPENDITURES:</b>				
Administration and Operations	5	7,505,438	7,611,909	8,360,037
Capital Outlays	6	330,171	381,000	343,000
Total Expenditures (5+6)	7	7,835,609	7,992,909	8,703,037
<b>Total Ending Fund Balance</b>	8	2,063,718	1,559,543	832,926

<b>ADOPTED BUDGET</b>	<b>EMERGENCY MANAGEMENT COMMISSION NAME:</b>
<b>Fiscal Year July 1, 2017 - June 30, 2018</b>	<b>Scott County Emergency Management Commission</b>

File one copy of the Adopted Budget Summary, one copy of the Supplemental Detail, and Proof of Publication with the County Auditor by February 28, 2017.

<b>County Name:</b>	<b>County Number:</b>	<b>Date Budget Adopted:</b>
Scott	82	

**ADOPTED BUDGET SUMMARY**

		Actual FYE June 30, 2016	Estimated FYE June 30, 2017	Proposed FYE June 30, 2018
<b>BEGINNING FUND BALANCE:</b>	1	2,647,701	2,063,718	1,559,543
<b>REVENUES:</b>				
County Contribution	2	6,888,000	7,181,239	7,679,632
Other Revenues	3	363,626	307,495	296,788
Total Revenues (2+3)	4	7,251,626	7,488,734	7,976,420
<b>EXPENDITURES:</b>				
Administration and Operations	5	7,505,438	7,611,909	8,360,037
Capital Outlays	6	330,171	381,000	343,000
Total Expenditures (5+6)	7	7,835,609	7,992,909	8,703,037
<b>Total Ending Fund Balance</b>	8	2,063,718	1,559,543	832,926

The amounts shown on line 7 for the Proposed budget cannot exceed published estimates and represent maximum authorized expenditures.

**CERTIFICATION**

To the County Auditor and Board of Supervisors of the above named county, in the State of Iowa: At a meeting of the Emergency Management Commission of the above-named County, on the above-named date, the budget for the fiscal year listed above was adopted as summarized above and as contained in the attached supplemental details of revenues and expenditures.

County Coordinator Address:	County Coordinator Telephone Number:
1100 E. 46th St., Davenport, IA	563-484-3050

\_\_\_\_\_  
Chairperson, EMC, Signature of Certification      \_\_\_\_\_  
County Coordinator Signature of Certification

**COUNTY AUDITOR'S CERTIFICATION**

\_\_\_\_\_  
The prescribed Notice of Public Hearing and Proposed Budget (Form JDS1) was lawfully published, with said publication being evidenced by verified and filed proof of publication.

\_\_\_\_\_  
The budget hearing notice was published not less than 10 days, nor more than 20 days prior to the budget hearing.

\_\_\_\_\_  
Adopted expenditure for the proposed budget, line 7, do not exceed published amounts.

\_\_\_\_\_  
County Auditor Signature of Certification

**EMERGENCY MANAGEMENT AGENCY  
REVENUES DETAIL**

**Fiscal Year July 1, 2017 - June 30, 2018**

County Name:		County Number:		
<b>Scott</b>		<b>82</b>		
		Actual	Estimated	Proposed
		FYE	FYE	FYE
		June 30, 2016	June 30, 2017	June 30, 2018
<b>TOTAL BEGINNING FUND BALANCE</b>	1	2,647,701	2,063,718	1,559,543
<b>COUNTY CONTRIBUTION:</b>	2	6,888,000	7,181,239	7,679,632
<b>OTHER REVENUES:</b>				
OTHER INTERGOVERNMENTAL:				
Federal Reimbursement	3	47,461	60,347	53,534
City	4			
Hazmat Reimbursement	5			
Refunds and Reimbursements	6	119,428	57,150	57,250
Governor's Traffic Safety Bureau	7	1,313	2,000	2,500
Build America Bond IRS Interest Subsidy	8	136,623	130,920	125,000
Interest	9	4,441		
Professional Services to Others	10	54,360	57,078	58,504
	11			
	12			
	13			
	14			
	15			
Other	16			
	17			
	18			
	19			
	20			
Subtotal Other Intergovernmental Revenues (3-20)	21	363,626	307,495	296,788
<b>CHARGES FOR SERVICES:</b>				
	22			
	23			
	24			
Subtotal Charges for Services (22 - 24)	25	0	0	0
<b>MISCELLANEOUS REVENUES:</b>				
Contributions & Donations from Private Sources:				
	26			
	27			
	28			
	29			
Subtotal Miscellaneous Revenues (26 - 29)	30	0	0	0
<b>TOTAL OTHER REVENUES (21+25+30)</b>	31	363,626	307,495	296,788
<b>TOTAL REVENUES: (2+31)</b>	32	7,251,626	7,488,734	7,976,420
<b>TOTAL RESOURCES: (1+32)</b>	33	9,899,327	9,552,452	9,535,963

## EMERGENCY MANAGEMENT AGENCY – EXPENDITURE DETAIL

County Name:

County Number:

Fiscal Year July 1, 2017 - June 30, 2018

Scott

82

ADMINISTRATION & OPERATIONS:		Actual FYE	Estimated FYE	Proposed FYE
Personnel Services:		June 30, 2016	June 30, 2017	June 30, 2018
Salary	1	2,889,865	2,974,736	3,326,918
Overtime	2	305,559	280,000	270,000
Prem Holiday	3			
Shift	4	25,166	30,000	37,376
FICA	5	239,285	244,500	253,876
IPERS	6	287,732	282,000	296,654
Health Insurance	7	626,959	516,596	841,295
Bonus Pay	8	2,000	5,000	6,000
Deferred Comp	9	14,692	16,000	16,000
IRS Meal Reimbursement	10	197	350	350
Subtotal Personnel Services (1-10)	11	4,391,455	4,349,182	5,048,469
<b>Commodities:</b>				
Fuels and Lubricants	12	2,183	4,250	4,300
Parts	13			
Office Printing	14	617	1,150	1,150
Stationary & Forms	15			
Periodicals & Books	16	0	100	100
General Supplies	17	34,197	38,500	38,900
Other Expense	18	80	250	250
Minor Equipment & Tools	19			
Vehicle Supplies	20	693	1,500	1,200
	21			
Audio Visual Supplies	22			
	23			
	24			
	25			
	26			
Subtotal Commodities (12-27)	27	37,770	45,750	45,900
<b>Human Resource Provider Charges:</b>				
	28			
	29			
	30			
	31			
Subtotal (28-31)	32	0	0	0

Other Services & Charges		Actual FYE	Estimated FYE	Proposed FYE	
		June 30, 2016	June 30, 2017	June 30, 2018	
Advertising & Legal Notices	33	1,396	1,150	1,300	
Postage & Mailing	34	199	450	450	
Employee Mileage & Subsistence	35	17,306	17,500	17,250	
Telephone	36	67,166	69,200	69,489	
Education & Training	37	31,181	42,550	43,750	
Bldg Maint / Utilities	38	276,377	445,470	445,500	
Mobile Telephone	39	6,497	8,800	9,000	
Mtn. Vehicles	40	3,537	4,500	4,500	
Mtn. Office & Data Proc. Equip.	41	730,051	677,500	696,750	
Mtn. Radio Equip and Access	42	696,148	717,000	727,522	
Professional Services	43	288,152	330,000	319,000	
Recruitment	44	0	1,000	1,000	
Electronic and Vehicle Fund	45				
Insurance	46	115,892	53,467	79,500	
Dues and Memberships	47	2,707	2,812	2,900	
Principal on Indebtedness	48	420,000	440,000	460,000	
Interest on Indebtedness	49	418,829	403,078	385,257	
Contingency	50	775	2,500	2,500	
Subtotal Other Services & Charges (33-50)	51	3,076,213	3,216,977	3,265,668	
<b>TOTAL ADMINISTRATION and OPERATIONS (11+27+32+51)</b>		52	7,505,438	7,611,909	8,360,037
<b>CAPITAL OUTLAYS:</b>					
Tech and Other Equipment	53	330,171	381,000	343,000	
Radio & Communications Equip.	54				
Audio Visual Equipment	55				
	56				
	57				
	58				
	59				
<b>TOTAL CAPITAL OUTLAYS (53-59)</b>	60	330,171	381,000	343,000	
<b>TOTAL EXPENDITURES (52+60)</b>	61	7,835,609	7,992,909	8,703,037	
<b>TOTAL ENDING FUND BALANCE</b>	62	2,063,718	1,559,543	832,926	
<b>TOTAL REQUIREMENTS (61+62)</b>	63	9,899,327	9,552,452	9,535,963	